

# VICTORIA COMMONS CONDO ASSOCIATION

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VICTORIACOMMONS.ORG

September 19<sup>th</sup>, 2016

Dear Co-Owner,

In response to resident feedback, the VCCA Board has voted to adopt Rules and Regulations to allow and govern the installation of outdoor receptacles for unit trash receptacles.

The outdoor trash receptacle enclosure must meet the following minimum specifications, as outlined in the Policy:

- Color: White, Material: Wood or Composite, Dimensions: 40" x 40" x 60"
- Must be secure at all times, so as not to blow over.
- Must have a minimum of 2 sides, and the trash can must be hidden from site when looking from the front of the home.
- Must be installed only on the side of the home. If the home is a corner lot, the enclosure shall not be installed on the road side of the home and shall be installed on the side of the home with another home next door.
- If the enclosure includes a door, the door must remain closed.

Please read the attached Outdoor Trash Receptacle Enclosure Policy for additional details. Furthermore, a placement diagram is attached for guidance on where to place the enclosure on your property.

Prior to installing the trash receptacle enclosure, it is required that all co-owners obtain written approval from the Board of Directors. Any co-owner requesting permission to install a trash receptacle enclosure must include a drawing, diagram or other description which depicts the proposed location of the enclosure and specifies the materials to be utilized in constructing the enclosure. Please use the attached form, Victoria Commons Homeowner Request for Exterior Modifications, to obtain this approval. This form may be returned to the Board via email ([vccaboard@gmail.com](mailto:vccaboard@gmail.com)) or mail (198 Victorian Lane, Belleville, MI 48111).

The Board will allow through 10/31/2016 to allow for outdoor trash receptacle enclosures to be built or replaced according to the specifications listed in the Policy. **Co-owners with trash cans positioned in violation of the Rules and Regulations or trash can enclosures that do not meet the specifications after this date will be subject to fines.**

Best Regards,

Victoria Commons Board of Directors

Enclosures:

Outdoor Trash Receptacle Enclosure Policy

Outdoor Trash Receptacle Enclosure Placement Diagram

Victoria Commons Homeowner Request for Exterior Modifications